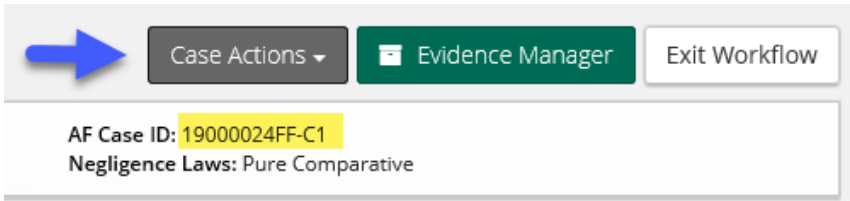


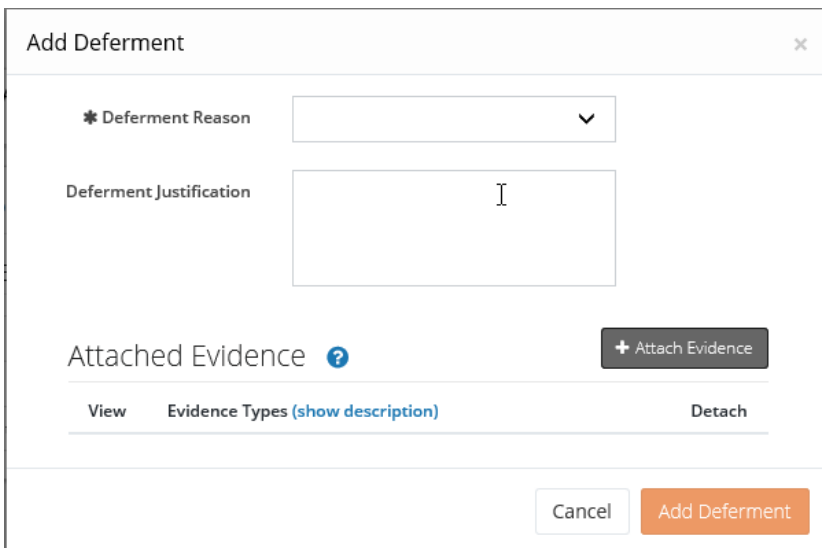
## Recovering Party Requests Deferment (submits a partial filing)

1. After the *Incident Details and My Party Information* workflow step is completed and a Case ID is established, the **Case Actions** option will appear.



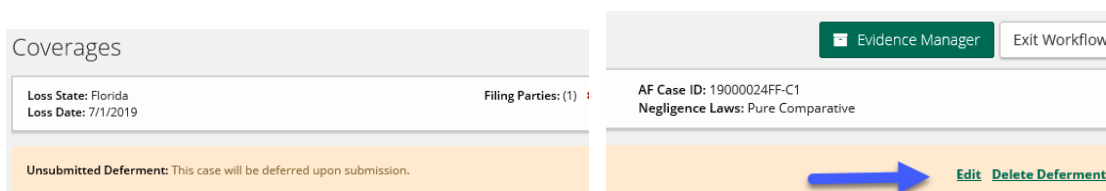
A screenshot of a software interface showing a navigation bar with three buttons: 'Case Actions' (highlighted with a blue arrow), 'Evidence Manager', and 'Exit Workflow'. Below the buttons, the case details are displayed: 'AF Case ID: 19000024FF-C1' and 'Negligence Laws: Pure Comparative'.

2. The **Add Deferment** option is selected.
3. A **Deferment Reason\*** must be selected and **Deferment Justification** entered. Evidence may also be attached, i.e., proof of litigation, pending BI, etc.



A screenshot of the 'Add Deferment' form. It includes a dropdown menu for '\* Deferment Reason', a text area for 'Deferment Justification', and an 'Attached Evidence' section with an '+ Attach Evidence' button. At the bottom, there are 'Cancel' and 'Add Deferment' buttons.

4. A banner will appear on each subsequent workflow step until the filing is submitted. It reminds the filer that they have a pending deferment request, and allows them to edit or delete the request.



A screenshot of a workflow banner. On the left, it shows case details: 'Loss State: Florida', 'Loss Date: 7/1/2019', and 'Filing Parties: (1)'. On the right, it shows 'AF Case ID: 19000024FF-C1' and 'Negligence Laws: Pure Comparative'. A blue arrow points to a banner that says 'Unsubmitted Deferment: This case will be deferred upon submission.' and includes 'Edit' and 'Delete Deferment' links.

5. The required fields are different since the filing will be deferred.

### Required Entries


- Coverage
- Adverse Party & Adverse Party Information
- Coverage Information (Policy Limits acceptance)

- Feature Info (Vehicle Year/Make/Model, Driver)
- Counterclaim Response Assertions

Optional Entries

- Liability Arguments: will be required when deferment expires/case proceeds to a liability decision
- Feature Damages Info: same as above

A banner advises that Liability Arguments and Feature Damages are not required:

Liability Arguments 

You are not required to enter your liability arguments while the case is deferred. You will receive another opportunity to address liability when the case is no longer deferred.


---



Company-Paid Damages



You are not required to enter your damage amounts while the case is deferred. You will receive another opportunity to address your damages when the case is no longer deferred.

Total Loss  Yes  No

6. After the filing is submitted and deferred, the recovering party can access the case to withdraw the deferment.

Challenged Deferment: Case Deferred until 8/12/2020.  [Withdraw Deferment](#)

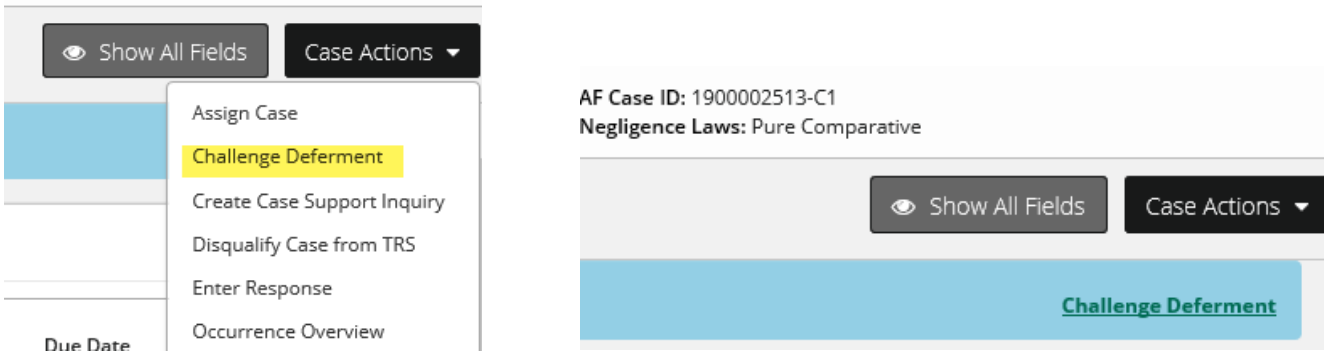
 Case Summary: 1900002473-C1 

Company	Feature	Claim Rep	Due Date	Status
04513 ALPHA INSURANCE OF FLORIDA Insured: CONNIE GIRL	 Collision   2012 DODGE Claim #: CJS08092019 1:20F	CONNIE SAYLOR		Deferred - Submitted
04514 BETA INSURANCE OF COLORADO Insured: LEE CANE	 Collision   2012 DODGE Claim #: CS89 1:24R	CONNIE SAYLOR		Deferred - In Progress

\* View My Features Only \*

## Responding Party

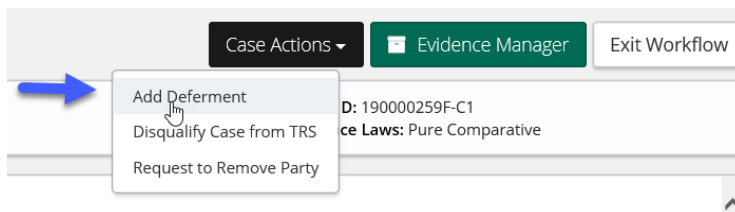
1. The filing appears on the worklist as “Deferred – In Progress”
2. The deferment may be challenged using the **Case Actions** on **Case Summary** or selecting **Challenge Deferment** on the banner.



3. If challenged, the deferment will immediately transition to the **Ready to Hear** queue where the challenge will be ruled on by an arbitrator.
  - If deferment is allowed, the case will remain deferred and the parties advised.
  - If deferment is not allowed, the parties are advised. The recovering party will have to submit a complete filing and the normal process will begin.
4. The responding party must also assert an exclusion to compulsory arbitration by using the **Enter Response** functionality. As above, the exclusion will be sent to immediate hearing by an arbitrator.
  - If exclusion is granted, the filing is closed (one responding party) or the party(ies) is removed from the case (multiple responding parties)
  - If exclusion is not granted, the case remains deferred and the parties notified.

## Responding Party Requests Deferment

1. A responding party can defer a filing (Alpha has submitted a complete filing) within the **Enter Response** workflow using **Case Actions**.



2. A **Deferment Reason\*** must be selected and **Deferment Justification** entered. Evidence may also be attached, i.e., proof of litigation, pending BI, etc.

**Add Deferment** ✕

\* Deferment Reason

Deferment Justification

Attached Evidence ? + Attach Evidence

---

[View](#) [Evidence Types \(show description\)](#) [Detach](#)

Cancel
Add Deferment

- A banner will appear on each subsequent workflow step until the response is submitted. It reminds the rep that they have a pending deferment request, and allows them to edit or delete the request.

Coverages

Evidence Manager

Exit Workflow

---

Loss State: Florida  
Loss Date: 7/1/2019

Filing Parties: (1)

AF Case ID: 19000024FF-C1  
Negligence Laws: Pure Comparative

---

Unsubmitted Deferment: This case will be deferred upon submission.

➔
[Edit](#) [Delete Deferment](#)

- The required fields are different since the filing will be deferred.

Required Entries

- Coverage Response (Liability Policy In Effect, Coverage Denied, Policy Limits)

- After the response is submitted and the filing deferred, the requesting party can access the case to withdraw the deferment.

**Challenged Deferment:** Case Deferred until 8/12/2020. ➔ [Withdraw Deferment](#)

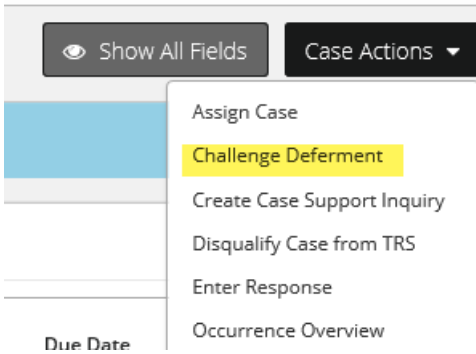
☆ Case Summary: 1900002473-C1 ▼

Company	Feature	Claim Rep	Due Date	Status
<p>04513 ALPHA INSURANCE OF FLORIDA Insured: CONNIE GIRL</p>	<p><span style="background-color: #f44336; color: white; padding: 2px 5px; border-radius: 3px;">F</span> Collision   2012 DODGE Claim #: QJ508092019 1:20F</p>	<p>CONNIE SAYLOR</p>		<p>Deferred - Submitted</p>
<p>04514 BETA INSURANCE OF COLORADO Insured: LEE CANE</p>	<p><span style="background-color: #4caf50; color: white; padding: 2px 5px; border-radius: 3px;">R</span> Collision   2012 DODGE Claim #: CS89 1:24R</p>	<p>CONNIE SAYLOR</p>		<p>Deferred - In Progress</p>

⚙️ View My Features Only ⚙️

## Recovering Party

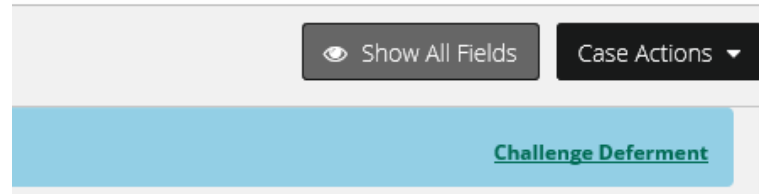
1. The filing appears on the worklist as “Deferred – In Progress”
2. The deferment may be challenged using the **Case Actions** on **Case Summary** or by selecting **Challenge Deferment** on the banner.



A screenshot of a software interface showing a dropdown menu for 'Case Actions'. The menu is open, displaying several options: 'Assign Case', 'Challenge Deferment' (highlighted in yellow), 'Create Case Support Inquiry', 'Disqualify Case from TRS', 'Enter Response', and 'Occurrence Overview'. Above the menu are two buttons: 'Show All Fields' and 'Case Actions' with a downward arrow. To the left of the menu, a portion of a table is visible with a 'Due Date' column header.

AF Case ID: 1900002513-C1

Negligence Laws: Pure Comparative



A screenshot of a software interface banner for a case. At the top, there are two buttons: 'Show All Fields' and 'Case Actions' with a downward arrow. Below these buttons is a large blue banner with the text 'Challenge Deferment' in white, underlined.